

## BEAUTIFICATION MEETING

February 26, 2008

Present: Tom Moran, Vice Chairman, Robyn Brown, Roberta Clement, Mary Ellen Halliwell, Marcia Lambert, Kristen Picone-Barricelli, Sandra Power, Shirley Walker, Judith Wolfe

### 1. Election of New Officers –

It was decided by consensus to forgo election of officers in favor having the meetings conducted by rotating chairpersons. The schedule for the next months follows:

February – Tom Moran	July – Roberta Clement
March - Kristen Picone-Barricelli	August – Paul Falconer
April - Sandra Powers	September – Mary Ellen Halliwell
May - Shirley Walker	October - Marsha Lambert
June - Robyn Brown	

Judith Wolfe will take the minutes and prepare the agenda for each meeting based on issues that arise at meetings and further suggestions from members. Member agenda suggestions must be submitted by a date certain. The deadline date for the March meeting is **March 15<sup>th</sup>**.

#### Annual Report

Ellen drafted and distributed a proposed Annual Report titled: Beautification 2007 Initiatives. Members are to review the document and send changes to Ellen.

#### Robert's Rules of Order

It was moved and seconded to adopt Robert's Rules for purposes of managing the meetings. Ellen will "coach" the group as needed. Discussion is to be limited to five (5) minutes with the provision that more time may be granted.

### 2. 2008 Committee projects – Ellen distributed a draft project timeline chart

**Clean Sweeps** is scheduled to be held on May 3<sup>rd</sup> with May 4<sup>th</sup> as a backup. A request for snow shovels and dustpans was made. Ellen is to bring a list of tasks to the next meeting.

**Traffic Islands** – the fee schedule for sponsoring islands is being reviewed. Ellen is to bring a map of the islands indicating the current fees. The Committee will wait to choose the island it will sponsor until the public has made its choices. Sandra, Shirley and Kirsten will work on the project

**Tree-mendous Event:** Discussion was tabled.

**Artist's Row-** Shirley has met with the RCG group. Shirley, Sandra, Roberta, and Judith will work on the project

**MBTA** – Mary Ellen has secured the necessary permits from the MBTA. She distributed a packet of aerial photographs plus copies of documents related to her negotiations. She encouraged all to visit the area and make suggestions. The plan is to use "zeroscaping" to minimize the need for water. She distributed a copy of an issue of HortResources Newsletter with suggests for plants to include.

### 3. 2008 Fund Raising Events

**Plant Sale-** It was moved and seconded that we would sponsor a plant sale on May 17<sup>th</sup> at Riley Plaza. Roberta has worked out the details with Flowers by Darlene. She distributed an

information sheet regarding the sale which includes a list of suggested plants. The Vendor has been very generous and very accommodating. Roberta will check to see whether it should be a two (2) day event.

**Christmas ornament sale**

Roberta has talked with Hestia Creations of Marblehead and is encouraged.

4. Additional Items

**Smokers receptacles** - Ellen showed a catalog and referred to a website for further samples.

**Litter** – An award program for neighborhoods successful in reducing litter was discussed.

Further discussion was put off until the next meeting

The meeting was adjourned.

Respectfully submitted,  
Judith Wolfe